

Program Development Plan Template

Jack J. Phillips, Patricia Pulliam Phillips

Facilitating Community Change Donald R. Fessler, 1976

A Toolkit for Mid-Career Academics Vicki L. Baker, Aimee LaPointe Terosky, Laura Gail Lunsford, 2024-04-09 Mid-career faculty are the backbone of the college and university workforce and represent the largest population of faculty in the academy, yet they face myriad challenges that hinder career satisfaction and advancement. This book offers action-oriented tools to engage (or re-engage) mid-career programming at the individual faculty, institutional, consortial, and grant-funded levels. Bringing together leading scholars and practitioners engaged in research and practice, this edited volume offers solutions to two driving questions faced by mid-career faculty: “what’s next and “how to navigate.” This focus on both what and how highlights critical issues and challenges associated with mid-career coupled with specific tools and strategies to successfully navigate from diverse stakeholder perspectives. Jargon-free and rich with stories from the field, each chapter can serve as a stand-alone resource, be read in order as presented, or be read non-sequentially based on the reader’s specific needs. Mid-career faculty, including non-tenure-track and community college academics, will welcome the resources, tools, and strategies featured throughout this book, the “pocket professional development mentor” to help create more inclusive and equitable programming at multiple levels.

The Big Sourcebook of Free and Low-Cost Library Programming Ellyssa Kroski, 2024-03-11 There’s no need to spend hours trying to come up with creative programming ideas—bestselling library activity guru Kroski has already done all the hard work for you! Largely drawn from contributions by library workers across the country, this e-book is a cornucopia of ready-to-go activities, easily accessible resources, and adaptable tools for inspiring countless fun and engaging programs at your library. Best of all, these exciting low cost/no-cost library programs can be implemented using only free resources. Offering a broad selection of ideas for adults, tweens, and younger children that can be tailored to a variety of contexts, inside this sourcebook you’ll discover seniors and older adult programming resources on such topics as genealogy, financial literacy, lifelong learning, gardening, and health and wellness; career, ESL/literacy, and just for fun programs and book clubs perfect for adults; young adult programming resources such as the Book to Action toolkit, YALSA’s Teen Programming Guidelines, literacy and educational resources, computers and coding activities, live action roleplaying games (LARPS), and many more; free resources to teach financial responsibility to toddlers, lesson plans from NASA, resources to host an Earth

Day event incorporating a “free trees for kids” program, StoryWalks and more ideas for children; makerspace, STEM, and art programming resources; Pinterest boards, idea lists, writing prompts, coloring pages, free books, and passive programming downloadables and printables; information about more than two dozen grant opportunities for funding programs; and planning templates, marketing tips, assessment resources, and tools for brainstorming and productivity.

Five Steps of Outcome-Based Planning & Evaluation for Youth Services Melissa Gross, Cindy Mediavilla, Virginia A. Walter, 2022-07-22 Outcome-based planning and evaluation (OBPE), with its straightforward approach built on a flexible framework, is the perfect model to enable youth services professionals to deliver effective services regardless of uncertainties. An outcome-based approach can help youth services stay grounded in producing desired outcomes with and for youth through responsive programs, services, and processes that can adapt to changing conditions. Clarifying the relationship between planning, program development, and evaluation, the five simple steps outlined in this book will help youth services staff conduct solid community assessments and integrate OBPE into their work. Inside its pages you will learn a short history of OBPE and its evolution; why it is crucially important to involve youth in all stages of program development, with guidance on navigating challenges; how to think about planning as the need to react quickly, whether due to natural or human-made disasters, changing demographics, or economic swings; the five steps of OBPE, from gathering information about your community and determining the outcomes that will serve your community to crafting accurate outcome statements, developing an evaluation plan, and maximizing the results of successful outcome-based programs; how to visualize the steps needed to successfully plan, implement, and evaluate an outcome-based program, using the template included in the book; ways to share your data to let people know the library’s important role in the community; and additional useful tools to bolster your work, including environmental scan forms and ideas for creating relevant family storytimes.

Fundraising Principles and Practice Adrian Sargeant, Jen Shang, 2017-03-06 The complete guide to fundraising planning, tools, methods, and more Fundraising Principles and Practice provides a unique resource for students and professionals seeking to deepen their understanding of fundraising in the current nonprofit environment. Based on emerging research drawn from economics, psychology, social psychology, and sociology, this book provides comprehensive analysis of the nonprofit sector. The discussion delves into donor behavior, decision making, social influences, and models, then uses that context to describe today's fundraising methods, tools, and practices. A robust planning framework helps you set objectives, formulate strategies, create a budget, schedule, and monitor activities, with in-depth guidance toward assessing and fine-tuning your approach. Coverage includes online fundraising, major gifts, planned giving, direct response, grants, corporate fundraising, and donor retention, with an integrated pedagogical approach that facilitates active learning. Case studies and examples illustrate the theory and principles presented, and the companion website offers additional opportunity to deepen your learning and assess your knowledge. Fundraising has become a career specialty, and those who are successful at it are

among the most in-demand in the nonprofit world. Great fundraisers make an organization's mission possible, and this book covers the essential information you need to help your organization succeed. Adopt an organized approach to fundraising planning Learn the common behaviors and motivations of donors Master the tools and practices of nonprofit fundraising Manage volunteers, monitor progress, evaluate events, and more Fundraising is the the nonprofit's powerhouse. It's the critical component that supports and maintains all activities, and forms the foundation of the organization itself. Steady management, clear organization, effective methods, and the most up-to-date tools are vital to the role, and familiarity with donor psychology is essential for using these tools to their utmost capability. Fundraising Principles and Practice provides a comprehensive guide to all aspects of the field, with in-depth coverage of today's most effective approaches.

Planning, Implementing and Evaluating Health Promotion Programs with Navigate Advantage Access James F. McKenzie,Brad L Neiger,Rosemary Thackeray,2022-07-18 This book is written for students who are enrolled in their first professional course in health promotion program planning. It is designed to help them understand and develop the skills necessary to carry out program planning regardless of the setting. This book is unique among the health promotion planning textbooks on the market in that it provides readers with both theoretical and practical information--

We Do Know How James T. Riordan,2014-09-24 An insider with practical experience in development work reveals how understanding market realities can more effectively reduce poverty. This book by a practitioner—not an academic, government official, or pundit—has been written for practitioners and offers fresh thinking on how to do international development work. It combines that thinking with practical guidance, in plain English, on what to do—and perhaps just as importantly, what not to do—on the ground. *We Do Know How* takes buzzwords commonly used in development circles—demand-driven, results-oriented, accountability, and others—and makes them real, spelling out a proven approach for expanding business sales and generating jobs for poor people. Although government has a role to play in development, in the end the actions of businesses drive economic growth and expand people’s incomes. *We Do Know How* shows how to build on the incentives that drive businesses and, in the process, create jobs for the poor. Specifically, it urges development practitioners to support only those business opportunities for which there is market demand, abiding by the maxim “produce what you can sell,” not “sell what you produce.” More than that, it cautions practitioners not to become solutions looking for problems but to search creatively for ways to solve the specific problems that stand most in the way of clients meeting buyers’ requirements. *We Do Know How* challenges much conventional wisdom on how to do development work. At the same time, and in contrast to other books on development, it shows how, by maintaining focus and discipline, development practitioners can deliver demonstrable increases in jobs for those who need them.

Training Fundamentals Janis Fisher Chan,2009-12-09 Training Fundamentals is a no-nonsense, practical overview of training, filled with useful information, best practices, and proven strategies to help both new and experienced trainers

develop their skills and design and deliver training that achieves results in today's rapidly changing learning environment. Designed to be easy-to-use, Training Fundamentals covers a range of topics, including: How training helps organizations achieve their goals What characteristics and skills a trainer needs to be successful The adult learning principles that guide all successful training programs The basics of designing, developing, delivering, and evaluating training programs Guidelines for becoming a professional trainer The Pfeiffer Essential Guides to Training Basics is a three-volume series Training Fundamentals, Designing and Developing Training Programs, and Delivering Training Workshops that offers new and experienced trainers a wealth of ideas, information, tips, tools, and techniques. Praise for Training Fundamentals Training it sounds so simple, but it's not. This book provides an essential and practical foundation for designing and delivering a successful workshop. It's easy to use, practical, and chock full of insights only a successful trainer knows. Barbara Nelson, principal of Nelson Communications With crisp, fresh, and easy to understand language, Chan cuts through all the jargon and provides easy to follow guidelines for becoming a pro. Terrence L. Gargiulo, president, MAKINGSTORIES.net, and author, Building Business Acumen for Trainers and Trainer's Portable Mentor

Microsoft Project 2013: The Missing Manual Bonnie Biafore, 2013-04-17 Get up to speed on Microsoft Project 2013 and learn how to manage projects large and small. This crystal-clear book not only guides you step-by-step through Project 2013's new features, it also gives you real-world guidance: how to prep a project before touching your PC, and which Project tools will keep you on target. With this Missing Manual, you'll go from project manager to Project master. The important stuff you need to know Learn Project 2013 inside out. Get hands-on instructions for the Standard and Professional editions. Start with a project management primer. Discover what it takes to handle a project successfully. Build and refine your plan. Put together your team, schedule, and budget. Achieve the results you want. Build realistic schedules with Project, and learn how to keep costs under control. Track your progress. Measure your performance, make course corrections, and manage changes. Create attractive reports. Communicate clearly to stakeholders and team members using charts, tables, and dashboards. Use Project's power tools. Customize Project's features and views, and transfer info via the cloud, using Microsoft SkyDrive.

Information Development JoAnn T. Hackos, 2007-01-29 A revolutionary new resource that brings documentation product management ideas up to date The 1994 bestselling classic *Managing Your Documentation Projects* set the industry standard for technical documentation. However, since then, much has changed in the world of information development. With this new title, JoAnn Hackos looks beyond the structured project of the 1980s and 1990s. Instead, she focuses on the rapidly changing projects of the 21st century and addresses how to introduce agile information development without neglecting the central focus of planning information design and development around the needs of information users. As an information-development manager, you are expected to reduce costs and project time, do more work with fewer resources and less money, and increase the value of the information you deliver. Recognizing this, Hackos has carefully designed this

book to help you do precisely that. She helps you make strategic decisions about information development and directs the discussion of project management toward smarter decision-making. An update of the original 1994 Information Process Maturity Model (IPMM) presents you with a method by which you can compare the state of your organization to others, evaluate your current status, and then consider what is necessary in order to move to the next level. Information Development offers a completely new look at best practices for all phases of the document development lifecycle, including: Managing a corporate information portfolio Evaluating process maturity Partnering with customers and developing user scenarios Developing team effectiveness and collaboration Planning and monitoring information projects Managing translation and production Evaluating project performance Managing for quality, efficiency, and cost-effectiveness The companion Web site includes electronic versions of the templates and checklists featured in the book. Wiley Technology Publishing Timely. Practical. Reliable. Visit our Web site at www.wiley.com/compbooks/

Paratransit Emergency Preparedness and Operations Handbook M. Annabelle Boyd, 2013 TRB's Transit Cooperative Research Program (TCRP) Report 160: Paratransit Emergency Preparedness and Operations Handbook includes guidance, strategies, tools, and resources to help paratransit service providers plan and prepare for, respond to, and recover from a range of emergencies. The guidance has applicability to urban, suburban, rural, and tribal paratransit operating environments. The project that developed TCRP Report 160 also a PowerPoint presentation describing the entire project. A link to the HTML version of TCRP Report 160 will be available on this site by the second week of March 2013.--Pub. info.

Handbook of Training Evaluation and Measurement Methods Jack J. Phillips, Patricia Pulliam Phillips, 2016-05-20 Today's economic climate means that anyone involved in training and development must be able to measure its effect on business performance. With a focus on costs, benefits, and return on investment, this book provides a comprehensive reference for those who are learning about or implementing an evaluation system. This new edition is fully revised and updated to reflect current developments, with step-by-step guidance on a range of vital topics, including: Developing a results-based approach to HRD Evaluation design Data collection and measuring success Calculating program costs and ROI Increasing management support for HRD programs. With end-of-chapter discussion questions and an accompanying online Instructor Guide, this fourth edition provides sound theory and practical solutions. The Handbook of Training Evaluation and Measurement Methods is a complete and detailed reference guide suitable for HRD professionals and students in advanced courses in HRD, training evaluation, and program evaluation.

Rapid Instructional Design George M. Piskurich, 2015-01-06 The classic guide to instructional design, fully updated for the new ways we learn Rapid Instructional Design is the industry standard guide to creating effective instructional materials, providing no-nonsense practicality rather than theory-driven text. Beginning with a look at what instructional design really means, readers are guided step-by-step through the ADDIE model to explore techniques for analysis, design, development,

intervention, and evaluation. This new third edition has been updated to cover new applications, technologies, and concepts, and includes many new templates, real-life examples, and additional instructor materials. Instruction delivery has expanded rapidly in the nine years since the second edition's publication, and this update covers all the major advances in the field. The major instructional models are expanded to apply to e-learning, MOOCs, mobile learning, and social network-based learning. Informal learning and communities of practice are examined, as well. Instructional design is the systematic process by which instructional materials are designed, developed, and delivered. Designers must determine the learner's current state and needs, define the end goals of the instruction, and create an intervention to assist in the transition. This book is a complete guide to the process, helping readers design efficient, effective materials. Learn the ins and outs of the ADDIE model Discover shortcuts for rapid design Design for e-learning, Millennials, and MOOCs Investigate methods for emerging avenues of instruction This book does exactly what a well-designed course should do, providing relevant guidance for anyone who wants to know how to apply good instructional design. Eminently practical and fully up-to-date, *Rapid Instructional Design* is the one-stop guide to more effective instruction.

Nutrition in Public Health Edelman, 2017-02-25 Thoroughly revised and updated, *Nutrition in Public Health* explores the complex, multifaceted array of programs and services that exist in the United States today that are dedicated to bettering population health through improved nutrition. The Fourth Edition explores the subject by first considering how nutrition fits into public health and then by examining policymaking, assessment and intervention methods, special populations, food security, and program management.

Making Enterprise Information Management (EIM) Work for Business John Ladley, 2010-07-03 *Making Enterprise Information Management (EIM) Work for Business: A Guide to Understanding Information as an Asset* provides a comprehensive discussion of EIM. It endeavors to explain information asset management and place it into a pragmatic, focused, and relevant light. The book is organized into two parts. Part 1 provides the material required to sell, understand, and validate the EIM program. It explains concepts such as treating Information, Data, and Content as true assets; information management maturity; and how EIM affects organizations. It also reviews the basic process that builds and maintains an EIM program, including two case studies that provide a birds-eye view of the products of the EIM program. Part 2 deals with the methods and artifacts necessary to maintain EIM and have the business manage information. Along with overviews of Information Asset concepts and the EIM process, it discusses how to initiate an EIM program and the necessary building blocks to manage the changes to managed data and content. - Organizes information modularly, so you can delve directly into the topics that you need to understand - Based in reality with practical case studies and a focus on getting the job done, even when confronted with tight budgets, resistant stakeholders, and security and compliance issues - Includes applicatory templates, examples, and advice for executing every step of an EIM program

Simplified Grantwriting Mary Ann Burke,2002-06-14 This step-by-step guide will give educators at all levels the practical tools they need to take control of the grantwriting process and succeed.

Grant Management: Funding for Public and Nonprofit Programs Jeremy Hall,2010 Much more than a book on compiling grant proposals, Grant Management: Funding for Public and Nonprofit Programs presents grant writing in its broader organizational management framework. This text takes a comprehensive approach to external funding for public and nonprofit agencies. The book begins with an introduction to grants, their types, their history and their key characteristics to inform the next stage the search for funding. A key part of any management process, an entire chapter considers the purpose and approaches to evaluation that should be considered in conjunction with grant-funded programs. The book concludes with a chapter that considers the process in reverse how to go about distributing funds as a grant maker rather than a grant seeker. This text leads the reader through the technical steps of preparing an application, explaining the process used to make decisions, key aspects of grant management, and includes a summary of important factors directly pertaining to grant funds. Written from the perspective of community development, With information drawn from core theories and tools of public administration, Grant Management: Funding for Public and Nonprofit Programs addresses overarching theoretical issues for public management as well as offers an applied perspective of grant funding and management. This is an ideal text for students and public and nonprofit managers alike.

A Practical Guide for edTPA Implementation Lisa Barron,2019-09-01 edTPA is the most widely-used performance assessment for pre-service teachers in the United States, and a requirement in many states for teaching licensure. Through edTPA, teacher candidates demonstrate their effectiveness in different aspects of teaching, including planning, instruction, assessment, analysis of teaching, and use of academic language. This book is a practical guide for anyone involved in edTPA implementation. The chapters are written by experienced teacher educators who are leading successful edTPA programs in their own universities, who are in the field, and involved in the work. They represent diverse teacher preparation programs, each with their own strengths and challenges. This book addresses the challenges of edTPA, while providing practical strategies for educative and thoughtful implementation. Organized into four sections, each section explores a different aspect of edTPA implementation, and provides guidance for leading faculty and teacher candidates through edTPA.

Software That Sells Edward Hasted,2005-06-08 * Written by an expert with more than 30 years of experience in every role in the IT industry, this book confronts development process problems head-on, and it tackles the critical steps that must be taken to ensure success * Dives into topics such as identifying opportunities, planning for success, building an appropriate business model, assembling a team, developing software, managing teams, and successfully marketing and selling the product * The book fills a void in the current market, and is an ideal read for all IT professionals

Software Quality Management VI Chris Hawkins,Margaret Ross,Geoff Staples,2012-12-06 The Quality Special Interest

Group of the British Computer Society presents the edited proceedings of their sixth International Conference on Software Quality Management (SQM'98) held in April 1998 in Amsterdam. The objective of this series of annual conferences is to promote international co-operation among those concerned with software quality and process improvement, by creating a greater understanding of software quality issues and by sharing current research and industrial experience. The papers cover a broad spectrum of practical experience and research. The topic areas include process improvement, maintaining a quality management system, quality metrics, human factors, project management issues, software tools and approaches to systems development. The organisers would like to thank Origin for their sponsorship of the proceedings. The editors are indebted to the members of the International Advisory Committee for their support and for refereeing the abstracts and the final papers, as well as to the authors who have contributed to the success of this conference.

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