

# Powerpoint Set Default Template

**Richard Mansfield**

**Fixing PowerPoint Annoyances** Echo Swinford,2006-02-17 A book about programming with Greasemonkey, a Firefox extension for customizing web pages.

*Building PowerPoint Templates Step by Step with the Experts* Echo Swinford,Julie Terberg,2012-09-28 Building PowerPointTemplates Supercharge your PowerPoint® presentations with custom templates and themes! Want to create presentations that are more consistent and cost-effective? Presentations that fully reflect your branding? Then don't settle for Microsoft's "out-of-the-box" templates and themes: create your own! In this easy, hands-on guide, two PowerPoint MVPs teach you every skill and technique you'll need to build the perfect template—from planning and design, through theme building, custom layouts, colors, and deployment. Echo Swinford and Julie Terberg have distilled their immense PowerPoint knowledge into simple, step-by-step techniques you can use right now, whether you're using PowerPoint 2010 or 2007 for Windows, or PowerPoint 2011 for Mac. Well-built templates are the backbone of great presentations—whether building them for your own use or designing for thousands of users, this book will guide you through the process of creating the most effective templates. Important Note: Upgrading from older versions of PowerPoint, such as PowerPoint 2003? Your old templates may no longer work. This book will help you make the transition painlessly!

- Plan new templates and themes to maximize their business value for years to come
- Understand the differences between templates and themes, and how they work together
- Make better choices about color, fonts, and slide layouts
- Create efficient templates for individual users, teams, and large organizations
- Incorporate Notes and Handout Masters into your presentation templates
- Provide example slides and default settings that lead to better presentations
- Use Microsoft's little-known Theme Builder to create effects and background styles
- Work around hidden quirks in PowerPoint's advanced template and theme features

Echo Swinford, a Microsoft PowerPoint MVP since 2000, has been a featured speaker at the Presentatio Summit (formerly PowerPoint Live) since its inception. She is the expert voice and instructor behind PowerPoint 2010 LiveLessons (Video Training), the author of *Fixing PowerPoint Annoyances* and co-author of *The PowerPoint 2007 Complete Makeover Kit*. Julie Terberg is a Microsoft PowerPoint MVP and featured speaker at the Presentation Summit. She is the owner of Terberg Design and has been designing presentations since the mid-1980s. She is co-author of *Perfect Medical Presentations*. As contributing author for *Presentations Magazine*, she won awards for her Creative Techniques columns.

Cutting Edge PowerPoint 2007 For Dummies Geetesh Bajaj,2011-02-08 Get ready to add punch and pizzazz to your presentations and wow your audience using the latest PowerPoint techniques. This friendly book/CD-ROM combo covers all of the new features of Microsoft PowerPoint 2007, including interface changes, presentation themes, multimedia, the Slide Library, and more. The guide introduces you to the elements of PowerPoint: text; background, images, and info-graphics; shapes; fills, lines, and effects; sound and video; animations and transitions; and interactivity, flow, and navigation. Packed with numerous tips, shortcuts, workarounds, and timesaving techniques, it shows you step-by-step how to: Dress up your text by using fonts creatively and using WordArt to create artistic effects Work with masters and layouts, templates and themes, and fills, lines, and effects Maximize visual appeal by combining Photoshop with PowerPoint Add transitions, photos, motion, sound (narration and music), video, and animation Use SmartArt to create diagrams Create dynamic charts, equations, maps, and more Use PowerPoint's extensive clip art collection Test and set up your presentation Link to Flash, Acrobat, Word, and Excel Print presentation materials and create helpful handouts The CD includes templates, textures, backgrounds, background music scores, images, alpha channel equipped graphics, maps, illustrations, and more, so this combo gives you the know-how and the tools. An 8-page color insert shows you how to use color effectively. With this friendly guide, you're ready to bring your presentation to life with PowerPoint 2007. Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

**PowerPoint 2007 All-in-One Desk Reference For Dummies** Peter Weverka,2011-02-09 7 books in 1—your key to PowerPoint success! Your one-stop guide to perfect presentations with PowerPoint 2007 Everybody uses PowerPoint, right? How can you make your presentations pop? Check this handy reference with its easy-to-use minibooks! Once you get going with all the cool new stuff in PowerPoint 2007, you find out how to jazz up your presentations with charts, transitions, photos, animation, and even some ultra-cool power-user tricks. Discover how to Plan and create a presentation Use speed techniques Handle master slides and master styles Customize slides with themes and templates Make diagrams and charts Create video slides

**R Markdown** Yihui Xie,J.J. Allaire,Garrett Golemund,2018-07-27 R Markdown: The Definitive Guide is the first official book authored by the core R Markdown developers that provides a comprehensive and accurate reference to the R Markdown ecosystem. With R Markdown, you can easily create reproducible data analysis reports, presentations, dashboards, interactive applications, books, dissertations, websites, and journal articles, while enjoying the simplicity of Markdown and the great power of R and other languages. In this book, you will learn Basics: Syntax of Markdown and R code chunks, how to generate figures and tables, and how to use other computing languages Built-in output formats of R Markdown: PDF/HTML/Word/RTF/Markdown documents and ioslides/Slidy/Beamer/PowerPoint presentations Extensions and applications: Dashboards, Tufte handouts, xaringan/reveal.js presentations, websites, books, journal articles, and interactive

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**PowerPoint 2003 for Dummies** Doug Lowe, 2011-02-25 Do most slide show put you right to sleep? Do you want to put on a killer presentation that will blow your audience away, but you're not quite sure how to compose one? With PowerPoint 2003 For Dummies, you can make your slides come alive with video, sound, and animations that will leave your audience cheering for more. PowerPoint is one of the standard components of Microsoft Office. With over 120 million users worldwide, it is one of the most popular presentation programs available. It is highly versatile and can be used in many events including: Conferences Class lessons and lectures Business meetings Seminars PowerPoint 2003 For Dummies lays down the basic functions to help you get started creating great slides, as well as some tips and tricks for improving your presentation. Chapters focus on useful topics like: Inserting texts, visuals, and notes in your slides Editing content and images Importing data from other applications Working with hyperlinks and action buttons Creating Web pages from your slides Presenting your slides online Designing your own images for slides Adding video, animation, and sound Troubleshooting, such as using the Assistant, repairs, and online resources This book also shows you how to run projectors, present shows with a mouse and computer, time your slides, and more! Penned by a leading expert in computers, this quick and easy guide is sure to not only familiarize you with PowerPoint but also have you taking command, designing beautiful and creative slides and effective presentations that everyone in your audience will love.

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**SharePoint For Dummies** Rosemarie Withee, Ken Withee, 2021-12-29 Unlock the potential of Microsoft's powerful web-based collaborative platform that comes standard with Microsoft 365 Microsoft SharePoint unlocks millions of collaborative and remote working capabilities and possibilities. And using it doesn't require a degree in computer science! With SharePoint For Dummies, you'll be creating sites, working with lists, and integrating with Microsoft Teams in no time at all. This book offers fully illustrated, step-by-step instructions to adapt and customize SharePoint for your own organization. Perfect for complete SharePoint novices as well as veterans of previous versions, you'll learn to manage and work with enterprise content and use the SharePoint mobile app. This handy guide also walks you through: Creating integrated, online

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MindManager For Dummies Hugh Cameron, Roger Voight, 2004-04-06 The first book available on this fast-growing and highly regarded software package MindManager allows users to visually map their ideas and brainstorming sessions in order to better organize thoughts and put them into action. Exploring all there is to know about the MindManager product, including the Standard, Business, Enterprise, and handheld releases, this book walks readers through the process and techniques in using MindManager to communicate ideas. Hugh Cameron (Indianapolis, IN) heads Camtech, Inc., a clinical engineering company that extends its reach to incorporate a diverse group of projects. Roger Voight, PhD, is a certified project manager with more than 30 years of experience in software design, development, and software project management.

**Mastering VBA for Microsoft Office 2013** Richard Mansfield, 2013-08-07 A unique, comprehensive guide to creating custom apps with VBA Automating computing tasks to increase productivity is a goal for businesses of all sizes. Visual Basic for Applications (VBA) is a version of Visual Basic designed to be easily understandable for novice programmers, but still powerful enough for IT professionals who need to create specialized business applications. With this invaluable book, you'll learn how to extend the capabilities of Office 2013 applications with VBA programming and use it for writing macros, automating Office applications, and creating custom applications in Word, Excel, PowerPoint, Outlook, and Access. Covers the basics of VBA in clear, systematic tutorials and includes intermediate and advanced content for experienced VB developers Explores recording macros and getting started with VBA; learning how to work with VBA; using loops and functions; using message boxes, input boxes, and dialog boxes; creating effective code; XML-based files, ActiveX, the developer tab, content controls, add-ins, embedded macros, and security Anchors the content with solid, real-world projects in Word, Excel, Outlook, PowerPoint, and Access Covering VBA for the entire suite of Office 2013 applications, Mastering VBA for Microsoft Office 2013 is mandatory reading.

**Microsoft® Office 2003 Bible** Edward Willett, Allen Wyatt, Bill Rodgers, 2003-11-24 Targets how to effectively and efficiently use data, text, and graphics from one Office application in another Office application. Features less emphasis on

macros and programming and more focus on enhancements. Improved content and topical selection compared to previous editions.

*PowerPoint 2007 Bible* Faithe Wempen,2007-02-27 Examines the new features and enhancements of the presentation software, describing the new user interface and explaining how to combine text, animation, video, photographs, sound effects, narration, and other features into a professional-looking presentation.

*Mastering VBA for Office 2010* Richard Mansfield,2010-08-24 A comprehensive guide to the language used to customize Microsoft Office Visual Basic for Applications (VBA) is the language used for writing macros, automating Office applications, and creating custom applications in Word, Excel, PowerPoint, Outlook, and Access. This complete guide shows both IT professionals and novice developers how to master VBA in order to customize the entire Office suite for specific business needs. Office 2010 is the leading productivity suite, and the VBA language enables customizations of all the Office programs; this complete guide gives both novice and experienced programmers the knowledge they need to make maximum use of VBA for Office Supported with real-world examples in Word, Excel, PowerPoint, Outlook, and Access, this book offers clear, systematic tutorials with both intermediate and advanced content Covers learning how to work with VBA; recording macros; using loops and functions; using message boxes, input boxes, and dialog boxes; creating effective code; XML-based files; ActiveX; the developer tab; content controls; add-ins; embedded macros; and security Mastering VBA for Office 2010 prepares developers to customize all Microsoft Office 2010 applications for the unique needs of their employers.

**Kathy Jacobs on PowerPoint** Kathy Jacobs,2004 Demonstrates how to design presentations to meet the needs of every audience. The peskiest PowerPoint problems are investigated - saving to removable media, how to back save, fast saves and other presentation corruptors, the Autoformat feature, video drivers, hardware acceleration and missing slide content.

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**Implementing Enterprise Portfolio Management with Microsoft Project Server 2002** Gary L. Chefetz, 2003-07-28  
Anyone contemplating or actively engaged in implementing and managing Microsoft Project Server should have this book. It takes you through a structured approach to implementation and conveys best practices for using the software. The author provides you with the manual that the software doesn't have as well as the insight necessary to achieve success without the missteps many people make during implementation.

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