

# Nonprofit Executive Director Contract Template

**Melanie L. Herman, Mark E. Chopko, Nonprofit Risk Management Center**

**Joan Garry's Guide to Nonprofit Leadership** Joan Garry, 2017-03-06 Nonprofit leadership is messy. Nonprofits leaders are optimistic by nature. They believe with time, energy, smarts, strategy and sheer will, they can change the world. But as staff or board leader, you know nonprofits present unique challenges. Too many cooks, not enough money, an abundance of passion. It's enough to make you feel overwhelmed and alone. The people you help need you to be successful. But there are so many obstacles: a micromanaging board that doesn't understand its true role; insufficient fundraising and donors who make unreasonable demands; unclear and inconsistent messaging and marketing; a leader who's a star in her sector but a difficult boss... And yet, many nonprofits do thrive. Joan Garry's Guide to Nonprofit Leadership will show you how to do just that. Funny, honest, intensely actionable, and based on her decades of experience, this is the book Joan Garry wishes she had when she led GLAAD out of a financial crisis in 1997. Joan will teach you how to: Build a powerhouse board Create an impressive and sustainable fundraising program Become seen as a 'workplace of choice' Be a compelling public face of your nonprofit This book will renew your passion for your mission and organization, and help you make a bigger difference in the world.

**Filling the Gap: The Interim Executive Director Solution** Daniel Y. Mayer, 2005

**The Little Book of Boards** Erik Hanberg, 2015-02-10 Are you new to a board and have no idea what's expected of you? Do you know what a board's six key responsibilities are? Do you know what your relationship with the Executive Director should be? If not, this book is for you. So many board members—especially of small nonprofits—want to support a nonprofit and readily accept the invitation to join the board. It's only then that they discover they are in over their heads, with no idea of their expectations and responsibilities. The Little Book of Boards is here to throw that drowning board member a rope. Told with a conversational style, this book will lead you through the basics of being on a board, how meetings work, and what's expected between meetings. In addition, at the back of the book are several in-depth resources for understanding Roberts Rules of Order, bylaws, committee structures, board leadership, and much more. Perfect for any new board member—or for an entire board that is feeling lost—this book and its common sense approach will serve you every year you are on the board.

[The Nonprofit Strategy Revolution](#) David La Piana, 2018-08-07 Turner Publishing proudly presents a fully-updated edition

of The Nonprofit Strategy Revolution FINALIST, Ben Franklin Awards, Independent Book Publishers Association, Business Category The world changes continuously and rapidly. It's foolhardy to believe that strategies should not do so as well. Nonprofit leaders already know this, but traditional strategic planning has locked them into a process that's divorced from today's reality. That's why plans sit on the shelf and why smart executives are always seeking workarounds in between planning periods. The Nonprofit Strategy Revolution offers a nimble and powerful alternative. In this groundbreaking book, strategy expert David La Piana introduces "Real-Time Strategic Planning," a fluid, organic process that engages staff and board in a program of systematic readiness and continuous responsiveness. With it, your nonprofit will be able to identify, understand, and act on challenges and opportunities as they arise. At the heart of this practical book is the Real-Time Strategic Planning Cycle. Based on four years of research and testing with a variety of nonprofits, this proven process guides you through the steps to sound strategy. You'll find tools for clarifying your competitive advantage; generating a strategy screen—criteria for evaluating strategies to be able to respond quickly; handling big questions; developing and testing strategies; and implementing and adapting strategies. This useful guide also includes exhibits and case examples showing how concepts play out in real-life; a total of 27 tools—10 of which are essential for forming strategies; Theory to Action sidebars telling you which tool to use for a given task; and a link to downloadable content with all the tools and interactive worksheets you'll need, as well as a Facilitator's Guide to Real-Time Strategic Planning that gives you everything you need: the day's agenda, instructions for preparing flip charts, prework to be done, handouts, and worksheets. Use The Nonprofit Strategy Revolution and get the clarity and direction you need for maximum mission success.

**SCENE CHANGE 2** Alan Harrison, 2024-12-10 Today, nonprofit arts organizations are rushing into an elitist whirlpool of irrelevance. They're the only companies in the whole nonprofit sector where the beneficiary is also the donor. Donors donate so that donors may attend. In SCENE CHANGE, the first book in the series, we dived into the reasons that the arts have become simultaneously elitist and irrelevant in this Pre-Post-Pandemic Era in America. In SCENE CHANGE 2, we offer specific board responsibilities in order to create the space for the kind of charity for which communities are clamoring. This is a targeted list of the ways in which today's nonprofit arts organizations (theaters, symphonies, ballets, museums, operas, and all the rest) will have to significantly change their whole structure and the prism in which they do work. Companies that make these changes will be giving themselves the best chance to succeed in 2024 and beyond. Those that don't, won't.

Water Code Texas, 1972

*Nonprofit Sustainability* Jeanne Bell, Jan Masaoka, Steve Zimmerman, 2010-11-05 Praise for NONPROFIT SUSTAINABILITY This is much more than a financial how-to book. It's a nonprofit's guide to empowerment. It demystifies mission impact and financial viability using The Matrix Map to provide strategic options for any organization. A must-read for every nonprofit CEO, CFO, and board member. —Julia A. McClendon, chief executive officer, YWCA Elgin, Illinois This book

should stay within easy reaching distance and end up completely dog-eared because it walks the reader through a practical but sometimes revelatory process of choosing the right mix of programs for mission impact and financial sustainability. Its use is a practice in which every nonprofit should engage its board once a year. —Ruth McCambridge, editor in chief, *The Nonprofit Quarterly* Up until a few years ago, funding and managing a nonprofit was a bit like undertaking an ocean voyage. Now, it's akin to windsurfing—you must be nimble, prepared to maximize even the slightest breeze, and open to modifying your course at a moment's notice. Innovative executive directors or bold board members who want their organization to be able to ride the big waves of the new American economy must read this book. —Robert L. E. Egger, president, DC Central Kitchen/Campus Kitchens Project/V3 Campaign Most nonprofits struggle to find a long-term sustainable business model that will enable them to deliver impact on their mission. Thanks to Jeanne Bell, Jan Masaoka, and Steve Zimmerman help is now in sight. This book offers practical, concrete steps you can take to develop your own unique path to sustainability without compromising your mission. —Heather McLeod Grant, consultant, Monitor Institute, and author, *Forces for Good: The Six Practices of High-Impact Nonprofits* At last! An urgently needed framework to prepare leaders to meet head-on the persistent twin challenges of impact and sustainability. This is a practical tool based on good business principles that can bring boards and staff members together to lead their organizations to sustainable futures. —Nora Silver, adjunct professor and director, Center for Nonprofit and Public Leadership, Haas School of Business, University of California, Berkeley Together, Jeanne Bell, Jan Masaoka, and Steve Zimmerman equal wisdom, experience, and know-how on sustainability and lots of other things. Buy, read, and learn from this terrific book! —Clara Miller, president and CEO, Nonprofit Finance Fund Wisdom, experience, and know-how. Buy, read, and learn from this terrific book! —Clara Miller, president and CEO, Nonprofit Finance Fund

*Nonprofit Executive Compensation* Brian H. Vogel, Charles W. Quatt, 2010

Robert's Rules of Order Newly Revised, 12th edition Henry M. Robert III, Daniel H. Honemann, Thomas J.

Balch, 2020-08-25 The only current authorized edition of the classic work on parliamentary procedure--now in a new updated edition Robert's Rules of Order is the recognized guide to smooth, orderly, and fairly conducted meetings. This 12th edition is the only current manual to have been maintained and updated since 1876 under the continuing program established by General Henry M. Robert himself. As indispensable now as the original edition was more than a century ago, Robert's Rules of Order Newly Revised is the acknowledged gold standard for meeting rules. New and enhanced features of this edition include: Section-based paragraph numbering to facilitate cross-references and e-book compatibility Expanded appendix of charts, tables, and lists Helpful summary explanations about postponing a motion, reconsidering a vote, making and enforcing points of order and appeals, and newly expanded procedures for filling blanks New provisions regarding debate on nominations, reopening nominations, and completing an election after its scheduled time Dozens more clarifications,

additions, and refinements to improve the presentation of existing rules, incorporate new interpretations, and address common inquiries. Coinciding with publication of the 12th edition, the authors of this manual have once again published an updated (3rd) edition of Robert's Rules of Order Newly Revised In Brief, a simple and concise introductory guide cross-referenced to it.

The Best of the Board Café Jan Masaoka, 2009-06-30 A Bestseller Becomes Even More Pertinent First published in 2005, this collection of CompassPoint online newsletter articles became instantly popular with busy board members of nonprofits. Now updated with new essays that are short enough to read over a cup of coffee, readers will find essential insights on board responsibilities, executive directors, fundraising, finance, and more. New topics include: eleven ways to get a new executive director off to a good start, a board member's guide to nonprofit insurance, how to take a public stand, working boards versus governing boards, the right way to resign from the board, the best way to raise money, meaningful board-staff acts of appreciation, and what boards need to know about copyrights.

**Managing Executive Transitions** Tim Wolfred, 2009 The Essential Guide for Managing Leadership Turnovers A leadership transition can be a time of high vulnerability for a nonprofit organization. On the other hand, an executive turnover offers unique opportunities for renewal and fresh thinking. *Managing Executive Transitions* shows how this state of transition can give board and staff members a chance to put things back together in new and creative ways--to discard some old pieces and to bring in fresh elements. Nonprofit boards and executive directors will find practical advice on how to manage leadership turnovers in ways that can heighten mission impact while avoiding potential downsides. Author Tim Wolfred recommends a transformational process of three phases: Prepare, Pivot, and Thrive. In the Prepare phase board members, staff, volunteers, and funders engage in an efficient process for updating the agency's strategic directions and crafting a profile of the skills needed in the next executive. In the Pivot phase a search ensues, conducted by a board reinvigorated and excited about the agency's future impact. In the Thrive phase the board engages the newly hired executive as a leadership partner and gives him or her clear performance priorities derived from the strategic directions. Engaging case studies and hands-on tools such as planning agendas, timelines, sample letters, and communication tips will smooth the transition to new executive leadership.

*The Nonprofit CEO Succession Roadmap* Don Tebbe, 2019-10-12 You've worked hard to build a great organization. Now you're headed towards life's next chapter, but do you have a plan? A plan to prepare yourself for what's next? A plan to ensure that your leadership legacy endures? A plan to help your board give this crucial change the attention your organization deserves? *The Nonprofit CEO Succession Roadmap : Your Guide for the Journey to Life's Next Chapter* provides actionable solutions to these questions and more. Focused on exactly where you are - facing the journey through the last few years and months of your career - this is your guide to taking charge of your exit and moving through your three unique jobs

as a leader-in-transition. Prepare your board and your organization - make sure your board, your management team, your job, and your organization are ready for the transition. Prepare yourself - sort out your personal and professional readiness for what's next and get prepared to flourish in post-career life. Lead the organization through the transition - pilot the organization through this exceptional time in its history, support your board and team, and navigate the changes, politics, and emotions... -- back cover.

**Ask a Manager** Alison Green, 2018-05-01 From the creator of the popular website Ask a Manager and New York's work-advice columnist comes a witty, practical guide to 200 difficult professional conversations—featuring all-new advice! There's a reason Alison Green has been called “the Dear Abby of the work world.” Ten years as a workplace-advice columnist have taught her that people avoid awkward conversations in the office because they simply don't know what to say. Thankfully, Green does—and in this incredibly helpful book, she tackles the tough discussions you may need to have during your career. You'll learn what to say when • coworkers push their work on you—then take credit for it • you accidentally trash-talk someone in an email then hit “reply all” • you're being micromanaged—or not being managed at all • you catch a colleague in a lie • your boss seems unhappy with your work • your cubemate's loud speakerphone is making you homicidal • you got drunk at the holiday party Praise for Ask a Manager “A must-read for anyone who works . . . [Alison Green's] advice boils down to the idea that you should be professional (even when others are not) and that communicating in a straightforward manner with candor and kindness will get you far, no matter where you work.”—Booklist (starred review) “The author's friendly, warm, no-nonsense writing is a pleasure to read, and her advice can be widely applied to relationships in all areas of readers' lives. Ideal for anyone new to the job market or new to management, or anyone hoping to improve their work experience.”—Library Journal (starred review) “I am a huge fan of Alison Green's Ask a Manager column. This book is even better. It teaches us how to deal with many of the most vexing big and little problems in our workplaces—and to do so with grace, confidence, and a sense of humor.”—Robert Sutton, Stanford professor and author of *The No Asshole Rule* and *The Asshole Survival Guide* “Ask a Manager is the ultimate playbook for navigating the traditional workforce in a diplomatic but firm way.”—Erin Lowry, author of *Broke Millennial: Stop Scraping By and Get Your Financial Life Together*

*Ten Basic Responsibilities of Nonprofit Boards* Richard T. Ingram, 2009 Designed to help nonprofit board members and senior staff, The six books address all of the fundamental elements of service common to most boards, including board member responsibilities, how to structure the board in the most efficient manner, and how to accomplish governance work in the spirit of the mission of the organization.--Pg. 2 of Book 1

*The Sustainability Mindset* Steve Zimmerman, Jeanne Bell, 2014-10-13 The Matrix Map—a powerful tool for nonprofit strategic decision-making Nonprofit sustainability lies at the intersection of exceptional impact and financial viability. The Sustainability Mindset offers nonprofit professionals and board members a step-by-step guide to move your organization

towards this intersection. As outlined in the bestselling book *Nonprofit Sustainability*, *The Matrix Map* is an accessible framework that combines financial and programmatic goals into an integrated strategy. In this next-step resource, the authors detail a rigorous process to develop a meaningful Matrix Map and engage leadership in setting an organization's strategy. Nonprofits that thrive in today's environment are adaptable with a clear understanding of their impact and business model. This book offers nonprofit boards and staff a framework to do so. Drawing on their in-depth experience, the authors provide an easy-to-follow process complete with tools and templates to help organizations visualize their business model and engage in strategic inquiry. The book provides a variety of illustrative examples to show how the Matrix Map works for all types of organizations. Nonprofit executives and board members are sure to benefit from *The Matrix Map* analysis. Offers step-by-step guidance for creating a Matrix-Map, a visual representation of an organization's business model. Helps organizations assess how each of their programs contributes toward their desired impact and their financial bottom-line. Filled with compelling examples of how *The Matrix Map* helps nonprofits with strategic decision-making. Written by the coauthors of the groundbreaking book *Nonprofit Sustainability*. This comprehensive resource will give any nonprofit the framework they need to make decisions for sustainability and the templates and tools to implement it and help leaders address the challenges inherent in balancing mission impact with financial viability.

*The Nonprofit Leadership Transition and Development Guide* Tom Adams, 2010-04-12 *The Nonprofit Leadership Transition and Development Guide* In this dynamic resource, Tom Adams (an expert in succession planning who has worked with hundreds of organizations) shows how intentional leadership development and properly managed leadership transitions provide nonprofits with the rare opportunity to change direction, maintain momentum, and strengthen their capacity. This accessible guidebook is filled with illustrative stories, instructive lessons, best practices, and practical tools that can be used to ensure a successful nonprofit leadership transition. It is terrific to have a book which so effectively addresses the unique challenges and opportunities of leadership in the nonprofit sector, replete with sound advice and concrete examples. Tom Adams brings a wealth of experience and savvy to the topic. Paid and volunteer leaders of nonprofits at all levels will benefit from reading it.—Irv Katz, president and CEO, National Human Services Assembly The guide is one of its kind in providing a realistic frame for the world of nonprofit leaders. It is long overdue in the sector as a real tool for leaders. Maybe even more important, it helps nonprofit boards of directors and philanthropic organizations to understand the connection between their investment in leadership and achieving organizational goals. —Diane Bell McKoy, CEO, Associated Black Charities Rich with instructive examples and advice, this book is grounded in the reality of nonprofits. It will be an extraordinarily useful guide to nonprofit organizations of all types and sizes. —Ruth McCambridge, editor in chief, *Nonprofit Quarterly* Make no mistake: attracting and retaining top talent should be priority number one for the nonprofit sector. Adams's book offers practical advice for how to embed this priority into the sector's DNA. All who care about nonprofit effectiveness would be well-served

to give this book a close read.—Kathleen P. Enright, president and CEO, Grantmakers for Effective Organizations

**Principles for Good Governance and Ethical Practice** Sector Independent, 2015-02-25 Developed by the Panel on the Nonprofit Sector, the Principles for Good Governance and Ethical Practice outline 33 principles of sound practice related to legal compliance and public disclosure, effective governance, financial oversight, and responsible fundraising. These principles, especially in conjunction with the Principles Workbook, help organizations assess and improve their operations. Organizations that have applied the Principles report increased capacity to achieve their missions, including improved governance, stronger organizational cultures and practices, and increased credibility with funders, individual donors and community partners.

Exposed Melanie L. Herman, Mark E. Chopko, Nonprofit Risk Management Center, 2013

**Utilities Code** Texas, 2007

**The Nonprofit Chief Executive's Ten Basic Responsibilities** Richard L. Moyers, 2006

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