

Kickoff Deck Template

Jake Knapp,John Zeratsky,Braden Kowitz

Manage Your SAP Projects with SAP Activate Vinay Singh,2017-10-04 Explore and use the agile techniques of SAP Activate Framework in your SAP Projects. About This Book Explore the three pillars of SAP Activate and see how it works in different scenario. Understand and Implement Agile and Scrum concepts in SAP Activate. Get to Grisp with SAP Activate framework and manage your SAP projects effectively. Who This Book Is For This book is for readers who want to understand the working of SAP Activate and use it to manage SAP projects. Prior knowledge of SAP Hana is must. What You Will Learn Understand the fundamentals of SAP S4/HANA. Get familiar with the structure and characteristics of SAP Activate. Explore the application scenarios of SAP Activate. Use Agile and Scrum in SAP Projects effectively and efficiently Implement your learning into a sample project to explore and understand the benefits of SAP Activate methodology. In Detail It has been a general observation that most SAP consultants and professionals are used to the conventional waterfall methodology. Traditionally, this method has been there for ages and we all grew up learning about it and started practicing it in real world. The evolution of agile methodology has revolutionized the way we manage our projects and businesses. SAP Activate is an innovative, next generation business suite that allows producing working deliverables straight away. Manage your SAP Project with SAP Activate, will take your learning to the next level. The book promises to make you understand and practice the SAP Activate Framework. The focus is to take you on a journey of all the phases of SAP Activate methodology and make you understand all the phases with real time project examples. The author explains how SAP Activate methodology can be used through real-world use cases, with a comprehensive discussion on Agile and Scrum, in the context of SAP Project. You will get familiar with SAP S4HANA which is an incredibly innovative platform for businesses which can store business data, interpret it, analyze it, process it in real time, and use it when it's needed depending upon the business requirement. Style and approach An easy to follow approach with concepts explained via scenarios and project examples

Microsoft 365 Copilot At Work Sandar Van Laan,Jared Matfess,Thomas Flock,Ann Reid,2024-12-11 Learn to leverage Microsoft's new AI tool, Copilot, for enhanced productivity at work In Microsoft 365 Copilot At Work: Using AI to Get the Most from Your Business Data and Favorite Apps, a team of software and AI experts delivers a comprehensive guide to unlocking the full potential of Microsoft's groundbreaking AI tool, Copilot. Written for people new to AI, as well as experienced users, this book provides a hands-on roadmap for integrating Copilot into your daily workflow. You'll find the

knowledge and strategies you need to maximize your team's productivity and drive success. The authors offer you a unique opportunity to gain a deep understanding of AI fundamentals, including machine learning, large language models, and generative AI versus summative AI. You'll also discover: How Copilot utilizes AI technologies to provide real-time intelligent assistance and revolutionize the way you work with Microsoft 365 apps Practical Implementation Strategies for project and change management, as well as practical guidance on rolling out Copilot within your organization Specific use cases, including Outlook, Teams, Excel, PowerPoint, and OneNote, and how Copilot can streamline tasks and boost efficiency across various Microsoft applications Take your Copilot proficiency to the next level with advanced AI concepts, usage monitoring, and custom development techniques. Delve into Microsoft Framework Accelerator, Copilot plugins, semantic kernels, and custom plugin development, empowering you to tailor Copilot to your organization's unique needs and workflows. Get ready to revolutionize your productivity with Microsoft 365 Copilot!

Agile M&A Kison Patel,2019-10-02 With growing market pressures, transaction values, and information density, practitioners need to begin approaching M&A in a more innovative, efficient and collaborative way. This book looks at how Agile, the project management technique, can be scaled and implemented to improve the entire lifecycle of M&A while increasing value and closing deals faster.

The Agile Samurai Jonathan Rasmusson,2010-09-25 Printed in full color. Faced with a software project of epic proportions? Tired of over-committing and under-delivering? Enter the dojo of the agile samurai, where agile expert Jonathan Rasmusson shows you how to kick-start, execute, and deliver your agile projects. Combining cutting-edge tools with classic agile practices, The Agile Samurai gives you everything you need to deliver something of value every week and make rolling your software into production a non-event. Get ready to kick some software project butt. By learning the ways of the agile samurai you will discover: how to create plans and schedules your customer and your team can believe in what characteristics make a good agile team and how to form your own how to gather requirements in a fraction of the time using agile user stories what to do when you discover your schedule is wrong, and how to look like a pro correcting it how to execute fiercely by leveraging the power of agile software engineering practices By the end of this book you will know everything you need to set up, execute, and successfully deliver agile projects, and have fun along the way. If you're a project lead, this book gives you the tools to set up and lead your agile project from start to finish. If you are an analyst, programmer, tester, usability designer, or project manager, this book gives you the insight and foundation necessary to become a valuable agile team member. The Agile Samurai slices away the fluff and theory that make other books less-than-agile. It's packed with best practices, war stories, plenty of humor and hands-on tutorial exercises that will get you doing the right things, the right way. This book will make a difference.

Deep Kindness Houston Kraft,2022-04-26 Kindness is essential in helping heal a world that is more divisive, lonely, and

anxious than ever. Kraft believes it is time to reinvent how we talk about it, exercise, and bring kindness into our daily lives. Here he shares anecdotes and actions that can help bring change to our lives, our relationships, and the world.

Agile Estimating and Planning Mike Cohn,2005-11-01 Agile Estimating and Planning is the definitive, practical guide to estimating and planning agile projects. In this book, Agile Alliance cofounder Mike Cohn discusses the philosophy of agile estimating and planning and shows you exactly how to get the job done, with real-world examples and case studies. Concepts are clearly illustrated and readers are guided, step by step, toward how to answer the following questions: What will we build? How big will it be? When must it be done? How much can I really complete by then? You will first learn what makes a good plan-and then what makes it agile. Using the techniques in Agile Estimating and Planning, you can stay agile from start to finish, saving time, conserving resources, and accomplishing more. Highlights include: Why conventional prescriptive planning fails and why agile planning works How to estimate feature size using story points and ideal days--and when to use each How and when to re-estimate How to prioritize features using both financial and nonfinancial approaches How to split large features into smaller, more manageable ones How to plan iterations and predict your team's initial rate of progress How to schedule projects that have unusually high uncertainty or schedule-related risk How to estimate projects that will be worked on by multiple teams Agile Estimating and Planning supports any agile, semiagile, or iterative process, including Scrum, XP, Feature-Driven Development, Crystal, Adaptive Software Development, DSDM, Unified Process, and many more. It will be an indispensable resource for every development manager, team leader, and team member.

The Big Book of Conflict Resolution Games: Quick, Effective Activities to Improve Communication, Trust and Collaboration Mary Scannell,2010-05-28 Make workplace conflict resolution a game that EVERYBODY wins! Recent studies show that typical managers devote more than a quarter of their time to resolving coworker disputes. The Big Book of Conflict-Resolution Games offers a wealth of activities and exercises for groups of any size that let you manage your business (instead of managing personalities). Part of the acclaimed, bestselling Big Books series, this guide offers step-by-step directions and customizable tools that empower you to heal rifts arising from ineffective communication, cultural/personality clashes, and other specific problem areas—before they affect your organization's bottom line. Let The Big Book of Conflict-Resolution Games help you to: Build trust Foster morale Improve processes Overcome diversity issues And more Dozens of physical and verbal activities help create a safe environment for teams to explore several common forms of conflict—and their resolution. Inexpensive, easy-to-implement, and proved effective at Fortune 500 corporations and mom-and-pop businesses alike, the exercises in The Big Book of Conflict-Resolution Games delivers everything you need to make your workplace more efficient, effective, and engaged.

Sprint Jake Knapp,John Zeratsky,Braden Kowitz,2016-03-08 From inside Google Ventures, a unique five-day process for solving tough problems, proven at thousands of companies in mobile, e-commerce, healthcare, finance, and more.

Entrepreneurs and leaders face big questions every day: What's the most important place to focus your effort, and how do you start? What will your idea look like in real life? How many meetings and discussions does it take before you can be sure you have the right solution? Now there's a surefire way to answer these important questions: the Design Sprint, created at Google by Jake Knapp. This method is like fast-forwarding into the future, so you can see how customers react before you invest all the time and expense of creating your new product, service, or campaign. In a Design Sprint, you take a small team, clear your schedules for a week, and rapidly progress from problem, to prototype, to tested solution using the step-by-step five-day process in this book. A practical guide to answering critical business questions, Sprint is a book for teams of any size, from small startups to Fortune 100s, from teachers to nonprofits. It can replace the old office defaults with a smarter, more respectful, and more effective way of solving problems that brings out the best contributions of everyone on the team—and helps you spend your time on work that really matters.

Momentum Mamie Kanfer Stewart, Tai Tsao, 2017-11-02 No more excuses. Stewart and Tsao have provided a guide to fixing the most common and persistent problems with meetings. The next time you're sitting there feeling like your time is being wasted, throw your copy of Momentum on the table and shout, 'Let's do something about our meetings. The answers are here; we just have to try them!' What have you got to lose? Stewart and Tsao have done the hard work of developing the solution to your meeting problems. The rest is up to you. --Bill Pasmore, PhD, Professor of Practice at Columbia University, author of Leading Continuous Change. In Momentum: Creating Effective, Engaging & Enjoyable Meetings, Stewart and Tsao provide a thorough guide showing both experienced and developing leaders the core elements for designing and leading meetings that will be effective and will avoid the 'death by meeting' habits we have all learned to hate. A great resource for leaders in every type of organization! --Paul White, PhD, author of The Vibrant Workplace, The 5 Languages of Appreciation in the Workplace, and others.

Cult of Analytics: Driving online marketing strategies using web analytics Steve Jackson, 2009-06-04 If you want to understand and get true value from your online content you need to understand how it is used by your customers. If you work with web analytics and online search optimization, this book will provide you with the tools and insight you need to do just that. Even more, it will give you an actionable plan to transform the culture of your organization into one that uses web analytics on a daily basis, focusing on real changes you can make to your department and processes to transform the way your business works. With examples from dozens of companies ranging from small businesses, to consumer sites like Amazon, to some of the largest companies in the world including Tesco and Google, Cult of Analytics demonstrates just how to apply web analytics to your business.

The Content Strategy Toolkit Meghan Casey, 2023-05-11 In this essential guide, Meghan Casey outlines a step-by-step approach for successful content strategy, from planning and creating your content to delivering and managing it. Armed with

this book, you can confidently tackle difficult activities like explaining clearly to your boss or client what's wrong with their content, getting the budget to do content work, and aligning stakeholders on a common vision. Having *The Content Strategy Toolkit* at your side is like hiring your own personal consulting firm. You get a complete array of instructions, tools, and templates for most challenges you'll face. In this practical and relevant guide, you'll learn how to: Identify problems with your content and persuade your bosses it's worth the time and resources to do it right Assemble a stellar team for your content project Prepare your organization for content transformation Make sense of your business environment and understand your audience Align stakeholders on business goals and user needs Set a compass for your content and decide how to measure success Create, maintain, and govern on-strategy content You'll learn how to treat content like the strategic asset that it is. Quality content increases value. Poor-quality content destroys value. It's as simple as that. Meghan's book has specific, practical, and immediately actionable ideas that will help you increase the quality of your content.—Gerry McGovern, CEO, Customer Carewords This second edition goes deep into three integral topics for content leaders—assembling cross-disciplinary teams, evaluating processes, and building a content playbook. If you're looking to build a new practice or retool an existing one, this book will help you succeed.—Natalie Marie Dunbar, Author, *From Solo to Scaled: Building a Sustainable Content Strategy Practice*

Dear Earth... from Your Friends in Room 5 Erin Dealey, 2023-02 A well-thought-out presentation of an important environmental message. --Kirkus When the kids in Room 5 write to Earth asking what they can do to help save our planet, they are delighted to get a letter back. This beautiful picture book is a celebration of every child's ability to connect with the environment and make a positive impact. A monthly exchange of ideas between the kids and Earth becomes a lasting friendship in this affectionate story about how to be an Earth Hero, lyrically written by Erin Dealey and gorgeously illustrated by Dilys Evans Founder Award-winning illustrator Luisa Uribe. Young readers will learn about environmental conservation, along with simple things they can do to help care for the planet--like recycling and reducing energy consumption. Help protect our planet, not just in honor of Earth Day but year-round! Dear Room 5, Your letter arrived on the wind. A whisper of hope in the night. I'm thankful for helpers who care for their planet...

Liftoff Diana Larsen, Ainsley Nies, 2011-10 Liftoff-it's the unexplored, often ignored, Agile project practice. As the first act of flight, a rocket launch requires an entire set of systems to lift the vehicle into orbit-not just the vehicle itself, but all the systems needed for smoothly moving off the ground into space. Likewise, your project needs its entire set of supporting systems in place to begin a successful journey to delivery. Whatever you call it (project kickoff, bootcamp, inception, or jump start), liftoff gives your team its trajectory, and launches your project. This critical practice informs, inspires, and aligns everyone to a singular purpose: the successful delivery of software. This success is in your hands! Agile veterans Diana Larsen and Ainsley Nies teach you how to organize and conduct liftoffs, hold team activities to discover what's most

important, and offer a working framework for effective and lightweight agile chartering.

Project Management Handbook Jürg Kuster, Eugen Huber, Robert Lippmann, Alphons Schmid, Emil Schneider, Urs Witschi, Roger Wüst, 2015-06-08 This practical handbook offers a comprehensive guide to efficient project management. It pursues a broad, well-structured approach, suitable for most projects, and allows newcomers, experienced project managers and decision-makers to find valuable input that matches their specific needs. The Project Management Compass guides readers through various sections of the book; templates and checklists offer additional support. The handbook's innovative structure combines concepts from systems engineering, management psychology, and process dynamics. This international edition will allow to share the authors' experience gained in many years of project work and over 2,000 project management and leadership seminars conducted for BWI Management Education in Zurich, Switzerland. This is an excellent handbook for practical project management in today's world. Prof. Dr. Heinz Schelle, Honorary Chairman of the GPM (German Project Management Association) The authors' many years in practical experience in setting up, implementing and managing projects shines through in this book. The book also reflects the current trend towards increased social competence. I am therefore pleased to recommend this book as a basis for certification in project management. Dr. Hans Knöpfel, Honorary President of the SPM (Swiss Project Management Association)

The Challenger Sale Matthew Dixon, Brent Adamson, 2011-11-10 What's the secret to sales success? If you're like most business leaders, you'd say it's fundamentally about relationships-and you'd be wrong. The best salespeople don't just build relationships with customers. They challenge them. The need to understand what top-performing reps are doing that their average performing colleagues are not drove Matthew Dixon, Brent Adamson, and their colleagues at Corporate Executive Board to investigate the skills, behaviors, knowledge, and attitudes that matter most for high performance. And what they discovered may be the biggest shock to conventional sales wisdom in decades. Based on an exhaustive study of thousands of sales reps across multiple industries and geographies, The Challenger Sale argues that classic relationship building is a losing approach, especially when it comes to selling complex, large-scale business-to-business solutions. The authors' study found that every sales rep in the world falls into one of five distinct profiles, and while all of these types of reps can deliver average sales performance, only one-the Challenger- delivers consistently high performance. Instead of bludgeoning customers with endless facts and features about their company and products, Challengers approach customers with unique insights about how they can save or make money. They tailor their sales message to the customer's specific needs and objectives. Rather than acquiescing to the customer's every demand or objection, they are assertive, pushing back when necessary and taking control of the sale. The things that make Challengers unique are replicable and teachable to the average sales rep. Once you understand how to identify the Challengers in your organization, you can model their approach and embed it throughout your sales force. The authors explain how almost any average-performing rep, once equipped with

the right tools, can successfully reframe customers' expectations and deliver a distinctive purchase experience that drives higher levels of customer loyalty and, ultimately, greater growth.

A Guide to Lean Healthcare Workflows Jerry Green, Amy Valentini, IBM Redbooks, 2016-10-11 Is Lean a fit for your healthcare organization? Various methodologies can be used to help organizations achieve their objectives depending on their criteria: lowest risk of failure, fast to resolution, or lowest cost for deployment. But what every organization should consider is which methodology will have the greatest impact. Lean, a systematic approach to understanding and optimizing processes, may be the fit for your organization. Learn more in this new IBM® Redpaper™ publication, *A Guide to Lean Healthcare Workflows*, by Jerry Green and Amy Valentini of Phytel (An IBM Company). The paper delves into the five steps of Lean: Define value from the patient's perspective Map the value stream, and identify issues and constraints Remove waste, and make the value flow without interruption Implement the solution, and allow patients to pull value Maintain the gain, and pursue perfection It describes each step in-depth and includes techniques, example worksheets, and materials that can be used during the overall analysis and implementation process. And it provides insights that are derived from the real-world experience of the authors. This paper is intended to serve as a guide for readers during a process-improvement project and is not necessarily intended to be read end-to-end in one sitting. It is written primarily for clinical practitioners to use as a step-by-step guide to lean out clinical workflows without having to rely on complex statistical hypothesis-testing tools. This guide can also be used by clinical or nonclinical practitioners in non-patient-centered workflows. The steps are based on a universal Lean language that uses industry-standard terms and techniques and, therefore, can be applied to almost any process.

White Papers For Dummies Gordon Graham, 2013-03-20 A fast and easy way to write winning white papers! Whether you're a marketing manager seeking to use white papers to promote your business, or a copywriter keen to break into this well-paying field, *White Papers For Dummies* gives you a wealth of practical, hands-on advice from one of the world's leading experts in the field. The fact-based documents known as white papers have been called the "king of content." No other B2B marketing piece can do more to generate leads, nurture prospects, and build mindshare. Where white papers were once used only by technology firms, they are becoming "must-have" items in the marketing toolkit for almost any B2B firm. Practically every startup must produce a white paper as part of its business planning. But writing effective white papers is a big challenge. Now you can benefit from the experience of a white paper specialist who's done more than 200 projects for clients from Silicon Valley to Finland, from mighty Google to tiny startups. Author Gordon Graham—also known as That White Paper Guy—provides dozens of tips and tricks to help your project come together faster and easier. *White Papers For Dummies* will help you to: Quickly determine if your B2B firm could benefit from a white paper Master the three phases of every white paper project: planning, production, and promotion Understand when and how to use the three main types of white paper Decide which elements to include and which to leave out Learn the best practices of seasoned white paper researchers and

writers Choose from 40 different promotional tactics to get the word out Avoid common mistakes that many beginners make
Project Management in Practice Samuel J. Mantel,2011 Project Management in Practice, 4th Edition focuses on the technical aspects of project management that are directly related to practice.

Integrated Investing Bonnie Foley-Wong,2016-10-15 Balancing financial skills with an ethical mindset and intuition is challenging in an increasingly complex world and market. Integrated Investing offers an insightful methodology and practice for making investment decisions that reap rewards while matching your values. Developed over more than two decades' experience in finance, investment banking and venture capital, Foley-Wong's tools will shift your perspective about the relationship between money and social good, while techniques will help you to evaluate investments in high-stakes situations. The result? You will learn to make savvy investments time and again that meet your goals while also benefiting your community and planet. Radical yet practical, provoking and empowering, Integrated Investing is a must read for anyone with the desire for a better world, and a dollar to create it. Bonnie Foley-Wong is the founder of Pique Ventures, an impact investment and management company, and Pique Fund, an angel fund focusing on leadership diversity and women-led ventures. She has made and financed over \$1 billion of alternative investments in Europe and North America. Having grown up in a working-class family, education had the biggest impact on her life. She strongly believes in empowering people with knowledge to make better and more mindful investment decisions. Foley-Wong is a Chartered Professional Accountant, Chartered Accountant, and a CFA charterholder. She presently resides in Vancouver, Canada, with her husband and young daughter.

The Elevated EA: Find Your Voice & Own Your Future as an Executive Assistant Maggie Jacobs,2020-04-13 Maggie Jacobs is passionate about driving positive change and growth for individuals, teams, executives, and organizations. 10+ years working with C-suite executives, turning the seemingly impossible into reality. Maggie has developed a philosophy that strength and resilience thru authentic communication, solution-finding-and decisive action.

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