

Debrief Meeting Agenda Template

Mary Shapiro

The Together Leader Maia Heyck-Merlin, 2016-03-31 Streamline your workflow and bring your vision to life The Together Leader is a practical handbook for the busy mission-driven leader. With an emphasis on time management, the book provides all of the tools, templates, and checklists necessary for leaders to stay organized and keep on top their responsibilities. Maia Heyck-Merlin describes step-by-step a set of habits and systems that help leaders to keep everything running smoothly and, most importantly, achieve their mission-driven goals. By learning how to plan for the predictable, leaders can face the unexpected head-on, going off-plan while keeping their eye on the objective. Education leaders will learn how to prioritize quickly and efficiently, and gain access to hands-on tools that take the turbulence out of their days, allowing them to truly become a Together Leader. Mission-driven leaders are often required to multi-task; it's part of the job. This book gives leaders the tools and information they need to streamline their workflow, to take the day one task at a time without sacrificing productivity. The book includes lessons on how to: Prioritize effectively and work efficiently Get organized and stay prepared no matter what Manage time, staff, and resources Develop the habits of an effective leader A leader's time is valuable, as is that of their staff. There's no room for waste. The Together Leader prepares leaders to truly lead their teams, with the tools and strategies that make real, effective mission-driven leadership possible.

Get Better Faster Paul Bambrick-Santoyo, 2016-07-25 Effective and practical coaching strategies for new educators plus valuable online coaching tools Many teachers are only observed one or two times per year on average—and, even among those who are observed, scarcely any are given feedback as to how they could improve. The bottom line is clear: teachers do not need to be evaluated so much as they need to be developed and coached. In *Get Better Faster: A 90-Day Plan for Coaching New Teachers*, Paul Bambrick-Santoyo shares instructive tools of how school leaders can effectively guide new teachers to success. Over the course of the book, he breaks down the most critical actions leaders and teachers must take to achieve exemplary results. Designed for coaches as well as beginning teachers, *Get Better Faster* is an integral coaching tool for any school leader eager to help their teachers succeed. *Get Better Faster* focuses on what's practical and actionable which makes the book's approach to coaching so effective. By practicing the concrete actions and micro-skills listed in *Get Better Faster*, teachers will markedly improve their ability to lead a class, producing a steady chain reaction of future teaching success. Though focused heavily on the first 90 days of teacher development, it's possible to implement this work at

any time. Junior and experienced teachers alike can benefit from the guidance of Get Better Faster while at the same time closing existing instructional gaps. Featuring valuable and practical online training tools available at <http://www.wiley.com/go/getbetterfaster>, Get Better Faster provides agendas, presentation slides, a coach's guide, handouts, planning templates, and 35 video clips of real teachers at work to help other educators apply the lessons learned in their own classrooms. Get Better Faster will teach you: The core principles of coaching: Go Granular; Plan, Practice, Follow Up, Repeat; Make Feedback More Frequent Top action steps to launch a teacher's development in an easy-to-read scope and sequence guide It also walks you through the four phases of skill building: Phase 1 (Pre-Teaching): Dress Rehearsal Phase 2: Instant Immersion Phase 3: Getting into Gear Phase 4: The Power of Discourse Perfect for new educators and those who supervise them, Get Better Faster will also earn a place in the libraries of veteran teachers and school administrators seeking a one-stop coaching resource.

Enterprise Risk Management John Fraser, Betty Simkins, 2009-12-09 Essential insights on the various aspects of enterprise risk management If you want to understand enterprise risk management from some of the leading academics and practitioners of this exciting new methodology, Enterprise Risk Management is the book for you. Through in-depth insights into what practitioners of this evolving business practice are actually doing as well as anticipating what needs to be taught on the topic, John Fraser and Betty Simkins have sought out the leading experts in this field to clearly explain what enterprise risk management is and how you can teach, learn, and implement these leading practices within the context of your business activities. In this book, the authors take a broad view of ERM, or what is called a holistic approach to ERM. Enterprise Risk Management introduces you to the wide range of concepts and techniques for managing risk in a holistic way that correctly identifies risks and prioritizes the appropriate responses. This invaluable guide offers a broad overview of the different types of techniques: the role of the board, risk tolerances, risk profiles, risk workshops, and allocation of resources, while focusing on the principles that determine business success. This comprehensive resource also provides a thorough introduction to enterprise risk management as it relates to credit, market, and operational risk, as well as the evolving requirements of the rating agencies and their importance to the overall risk management in a corporate setting. Filled with helpful tables and charts, Enterprise Risk Management offers a wealth of knowledge on the drivers, the techniques, the benefits, as well as the pitfalls to avoid, in successfully implementing enterprise risk management. Discusses the history of risk management and more recently developed enterprise risk management practices and how you can prudently implement these techniques within the context of your underlying business activities Provides coverage of topics such as the role of the chief risk officer, the use of anonymous voting technology, and risk indicators and their role in risk management Explores the culture and practices of enterprise risk management without getting bogged down by the mathematics surrounding the more conventional approaches to financial risk management This informative guide will help you unlock the incredible potential of

enterprise risk management, which has been described as a proxy for good management.

The SAGE Encyclopedia of Communication Research Methods Mike Allen, 2017-04-11 Communication research is evolving and changing in a world of online journals, open-access, and new ways of obtaining data and conducting experiments via the Internet. Although there are generic encyclopedias describing basic social science research methodologies in general, until now there has been no comprehensive A-to-Z reference work exploring methods specific to communication and media studies. Our entries, authored by key figures in the field, focus on special considerations when applied specifically to communication research, accompanied by engaging examples from the literature of communication, journalism, and media studies. Entries cover every step of the research process, from the creative development of research topics and questions to literature reviews, selection of best methods (whether quantitative, qualitative, or mixed) for analyzing research results and publishing research findings, whether in traditional media or via new media outlets. In addition to expected entries covering the basics of theories and methods traditionally used in communication research, other entries discuss important trends influencing the future of that research, including contemporary practical issues students will face in communication professions, the influences of globalization on research, use of new recording technologies in fieldwork, and the challenges and opportunities related to studying online multi-media environments. Email, texting, cellphone video, and blogging are shown not only as topics of research but also as means of collecting and analyzing data. Still other entries delve into considerations of accountability, copyright, confidentiality, data ownership and security, privacy, and other aspects of conducting an ethical research program. Features: 652 signed entries are contained in an authoritative work spanning four volumes available in choice of electronic or print formats. Although organized A-to-Z, front matter includes a Reader's Guide grouping entries thematically to help students interested in a specific aspect of communication research to more easily locate directly related entries. Back matter includes a Chronology of the development of the field of communication research; a Resource Guide to classic books, journals, and associations; a Glossary introducing the terminology of the field; and a detailed Index. Entries conclude with References/Further Readings and Cross-References to related entries to guide students further in their research journeys. The Index, Reader's Guide themes, and Cross-References combine to provide robust search-and-browse in the e-version.

Instructional Coaching Jim Knight, 2007-05-01 An innovative professional development strategy that facilitates change, improves instruction, and transforms school culture! Instructional coaching is a research-based, job-embedded approach to instructional intervention that provides the assistance and encouragement necessary to implement school improvement programs. Experienced trainer and researcher Jim Knight describes the nuts and bolts of instructional coaching and explains the essential skills that instructional coaches need, including getting teachers on board, providing model lessons, and engaging in reflective conversations. Each user-friendly chapter includes: First-person stories from successful coaches

Sidebars highlighting important information A Going Deeper section of suggested resources Ready-to-use forms, worksheets, checklists, logs, and reports

The Superintendent's Planner Gloria L. Johnston, Rene S. Townsend, Gwen E. Gross, Peggy Lynch, Lorraine M. Garcy, Benita B. Roberts, Patricia B. Novotney, 2008-10-08 This reflective calendar and planning journal helps new and veteran superintendents address day-to-day concerns while keeping student achievement in perspective throughout the year.

HBR Guide to Leading Teams (HBR Guide Series) Mary Shapiro, 2015-06-16 Great teams don't just happen. How often have you sat in team meetings complaining to yourself, "Why does it take forever for this group to make a simple decision? What are we even trying to achieve?" As a team leader, you have the power to improve things. It's up to you to get people to work well together and produce results. Written by team expert Mary Shapiro, the HBR Guide to Leading Teams will help you avoid the pitfalls you've experienced in the past by focusing on the often-neglected people side of teams. With practical exercises, guidelines for structured team conversations, and step-by-step advice, this guide will help you: Pick the right team members Set clear, smart goals Foster camaraderie and cooperation Hold people accountable Address and correct bad behavior Keep your team focused and motivated

The Together Teacher Maia Heyck-Merlin, 2021-06-03 An essential guide for today's over-scheduled teachers Teaching is a tough job, period. With so much pressure and so many competing demands, it can be easy to fall apart, or to get lost in the daily grind. The Together Teacher: Plan Ahead, Get Organized, and Save Time! is a practical resource that shows teachers how to get it together, to be effective and have a life! Author and educator Maia Heyck-Merlin reveals the life-hacks and habits of Together Teachers, from smart time management hacks to sanity-saving tech. The end goal is always strong outcomes for their students. In this book, you'll discover the concrete steps you can take to achieve greater stability and success in your classroom and in your life. This edition adds sections on efficient lesson planning, grading, and data analysis processes, balance and self-care, juggling teaching with other responsibilities like leading a grade level, managing family communications, and new online resources. The workbook contains all-new rubrics, practice sections, and reflection questions to help you dig in to the content and get your days running like clockwork. Learn pro tips and tools to help you organize and optimize your lesson planning, instruction, and classroom environment Save time and energy by using tech wisely, enlisting students in keeping the classroom tidy, communicating efficiently with families, and more Get engaged—with 75 pages of all-new workbook content, exclusive online extras, and real-world Day-in-the-Life teacher profiles, you'll be ready to tackle any challenge Learn efficient grading and data analysis processes Understand how to balance teaching with other school responsibilities, such as leading a grade level Discover the hacks and habits that good teachers are using to improve instructional quality and have a life outside of school! Perfect for early-career K-12 teachers as well as specialists (social workers, music teachers, etc.), The Together Teacher, Second Edition includes access to exclusive online

extras, including videos and much more.

Dare to Lead Brené Brown, 2018-10-09 #1 NEW YORK TIMES BESTSELLER • Brené Brown has taught us what it means to dare greatly, rise strong, and brave the wilderness. Now, based on new research conducted with leaders, change makers, and culture shifters, she's showing us how to put those ideas into practice so we can step up and lead. Don't miss the five-part Max docuseries Brené Brown: Atlas of the Heart! ONE OF BLOOMBERG'S BEST BOOKS OF THE YEAR Leadership is not about titles, status, and wielding power. A leader is anyone who takes responsibility for recognizing the potential in people and ideas, and has the courage to develop that potential. When we dare to lead, we don't pretend to have the right answers; we stay curious and ask the right questions. We don't see power as finite and hoard it; we know that power becomes infinite when we share it with others. We don't avoid difficult conversations and situations; we lean into vulnerability when it's necessary to do good work. But daring leadership in a culture defined by scarcity, fear, and uncertainty requires skill-building around traits that are deeply and uniquely human. The irony is that we're choosing not to invest in developing the hearts and minds of leaders at the exact same time as we're scrambling to figure out what we have to offer that machines and AI can't do better and faster. What can we do better? Empathy, connection, and courage, to start. Four-time #1 New York Times bestselling author Brené Brown has spent the past two decades studying the emotions and experiences that give meaning to our lives, and the past seven years working with transformative leaders and teams spanning the globe. She found that leaders in organizations ranging from small entrepreneurial startups and family-owned businesses to nonprofits, civic organizations, and Fortune 50 companies all ask the same question: How do you cultivate braver, more daring leaders, and how do you embed the value of courage in your culture? In *Dare to Lead*, Brown uses research, stories, and examples to answer these questions in the no-BS style that millions of readers have come to expect and love. Brown writes, "One of the most important findings of my career is that daring leadership is a collection of four skill sets that are 100 percent teachable, observable, and measurable. It's learning and unlearning that requires brave work, tough conversations, and showing up with your whole heart. Easy? No. Because choosing courage over comfort is not always our default. Worth it? Always. We want to be brave with our lives and our work. It's why we're here." Whether you've read *Daring Greatly* and *Rising Strong* or you're new to Brené Brown's work, this book is for anyone who wants to step up and into brave leadership.

[Building Stronger Teams with Rituals: Connecting, Enhancing Collaboration, and Fostering Culture](#) Ziggy Rafiq, 2024-10-20 *Building Stronger Teams with Rituals: Connecting, Enhancing Collaboration, And Fostering Culture* focuses on unlocking your team's full potential. In cultivating a cohesive, collaborative, and culturally vibrant team environment, this essential guide examines the transformative power of rituals. Implement effective rituals to strengthen communication, connect team members, and foster a positive culture within your organization through practical tools and strategies. For

leaders and managers who want to elevate team dynamics and drive success through meaningful and impactful practices, this book is essential. Inside the Book You Will Find the following Chapters

- The Power of Team Rituals: Discover the transformative impact of team rituals.
- Understanding Team Rituals: Discover the fundamentals and significance of team rituals.
- The Benefits of Team Rituals: Collaboration, morale, and productivity are enhanced by team rituals.
- Designing Effective Rituals: Learn how to design meaningful and impactful rituals tailored to your team.
- Communication Rituals: Improve team communication through structured and purposeful rituals.
- Celebration and Recognition Rituals: Maintain a positive team culture through regular recognition and celebration rituals.
- Rituals for Building Trust and Camaraderie: Build trust and camaraderie within your team with effective rituals.
- Health and Well-Being Rituals: Promoting a healthy work environment through well-being rituals.
- Innovation and Creativity Rituals: Structured ritual practices stimulate innovation and creativity.
- Rituals for Remote Teams: Implement rituals for remote teams to enhance engagement and connection.
- Implementing and Sustaining Rituals: Strategies for successful adoption and long-term sustainability.
- Overcoming Challenges: Addressing and resolving common obstacles to ritual implementation.
- Case Studies and Real-Life Examples: Learn from real-life examples and case studies.
- The Ongoing Journey of Building Strong Teams: Build strong teams by continuing to evolve your team dynamics.

This book brings unparalleled expertise to the table, written by Ziggy Rafiq, a distinguished professional with over 19 years' experience in Systems Architecture and full-stack development. Throughout his tenure as a Technical Lead Developer, Ziggy has demonstrated exceptional leadership and innovation. As a result of his groundbreaking work, he won the Shell Award in 2002 for developing an impenetrable login system, and he was named one of Microsoft's Top 10 Developers in the West Midlands at the Microsoft Hero Event in 2008. Among Ziggy Rafiq's contributions to the tech community, he has received MVP, VIP, and Member of the Month honors from C# Corner, and he is an active speaker and chapter leader at the UK Developer Community. His education includes an American Associate Degree in Interactive Multimedia Communication and a BA Hons in Interactive Multimedia Communication from the University of Wolverhampton, as well as a Harvard Business School Management and Mentoring certification. Since March 2024, Ziggy Rafiq has also been recognized as a Top Voice in the LinkedIn Community, ranking within the Top 1% and Top 2% among over 930 million members worldwide. In addition to Software Project Management, Agile Methodologies, Software Product Management, Software Engineering Practices, Enterprise Software, Database Development, Software Architecture, Technological Innovation, Data Architecture, Agile Project Management, and Agile Leadership, he is a leading figure in the field.

The Art of Focused Conversation The Institute for Cultural Affairs, 2013-07-01 The best 'how-to' for encouraging consensus in firms and organizations. Communication within many organizations has been reduced to email, electronic file transfer, and hasty sound bytes at hurried meetings. More and more, people appear to have forgotten the value of wisdom

gained by ordinary conversations. The Art of Focused Conversation convincingly restores this most human of attributes to prime place within businesses and organizations, and demonstrates what can be accomplished through the medium of focused conversation. Developed, tested, and extensively used by professionals in the field of organizational development, The Art of Focused Conversation is an invaluable resource for all those working to improve communications in firms and organizations.

Debriefing Mediators to Learn from Their Experiences Simon J. A. Mason, Matthias Siegfried, 2010 The goal of this handbook is to enhance the practice of mediation by showing how lessons from individual mediators can be identified and made available both to their home organization (e.g., a foreign ministry, intergovernmental organization, or nongovernmental organization) and to a wider practitioner audience. More particularly, the handbook gives guidance to staff debriefing mediators who are or have been directly involved in peace negotiations. The focus here is not on self-assessments by the mediators themselves, nor on evaluations of the mediator's performance by external donors, nor on political or psychological debriefing. Instead, this handbook examines methodological debriefing: that is, interviews conducted with the goal of learning lessons about the mediation method from the experience of a specific mediator that are useful for future mediation processes. Methodological debriefing is typically conducted by individuals who have not been directly involved in the mediator's work and who do not seek to judge it but who want to learn the mediator's perspective on what was done and why it was done. Ideally, the mediator will also benefit from the interview by discovering something new through the questions posed, by having the opportunity to recount a challenging experience, or at least by having her or his experiences documented in a structured and objective manner.

Leading in Sync Jill Harrison Berg, 2018-08-15 Teacher leadership holds great promise for improving the quality of teaching and ensuring student success. But for co-performance of leadership to be effective, teachers and principals need to lead in sync. Leadership coach Jill Harrison Berg guides educators through the process of creating a shared vision for student success and effective teaching, developing a mutual understanding of each person's role in achieving that vision, establishing a schoolwide culture of teacher leadership, and building the trust needed to bring it all together. *Leading In Sync: Teacher Leaders and Principals Working Together for Student Learning* provides principals, assistant principals, coaches, department leaders, grade-level and content team leaders, mentors, professional development leaders, and in fact all teachers with the strategies and tools needed to:

- * Examine their own thinking about what constitutes quality teaching.
- * Tap faculty members who are already leading.
- * Identify who has the knowledge, skills, and dispositions required for particular leadership roles.
- * Support leadership collaboration through efficient, effective communication.
- * Develop trust within the school community.

Berg offers thought-provoking context and reflection questions so that educators can examine their own unique settings; real-world examples of teachers and principals co-performing leadership to improve student success; and dozens of

strategies, tools, and templates to facilitate leading in sync.

The Making of a Manager Julie Zhuo, 2019-03-19 Instant Wall Street Journal Bestseller! Congratulations, you're a manager! After you pop the champagne, accept the shiny new title, and step into this thrilling next chapter of your career, the truth descends like a fog: you don't really know what you're doing. That's exactly how Julie Zhuo felt when she became a rookie manager at the age of 25. She stared at a long list of logistics--from hiring to firing, from meeting to messaging, from planning to pitching--and faced a thousand questions and uncertainties. How was she supposed to spin teamwork into value? How could she be a good steward of her reports' careers? What was the secret to leading with confidence in new and unexpected situations? Now, having managed dozens of teams spanning tens to hundreds of people, Julie knows the most important lesson of all: great managers are made, not born. If you care enough to be reading this, then you care enough to be a great manager. *The Making of a Manager* is a modern field guide packed everyday examples and transformative insights, including: * How to tell a great manager from an average manager (illustrations included) * When you should look past an awkward interview and hire someone anyway * How to build trust with your reports through not being a boss * Where to look when you lose faith and lack the answers Whether you're new to the job, a veteran leader, or looking to be promoted, this is the handbook you need to be the kind of manager you wish you had.

Debrief to Win Robert C Teschner, 2018-11-11 Former Air Force Top Gun, Rob Cujo Teschner, builds on his work as the U.S. Air Force's Subject Matter Expert on the fighter pilot Debrief as an instructor at the renowned U.S. Air Force Weapons School. He's adapted the Air Force high-performing team approach to Debriefing and introduces this process to help organizations achieve their all and build contexts where teams can thrive. Among the many important concepts Rob brings forward, he highlights: There's a difference between Taskwork and Teamwork, and most organizations are only focused on the Taskwork at the expense of team skills; Organizations must organize to develop trust; they do this by building Psychological Safety, a condition where people feel safe to talk about the truth; Leaders have to learn to become vulnerable and admit their faults. Only by leading as they want their teams to act will they inspire people to act the same; Institutionalizing the practice of debriefing can increase team performance significantly, allowing individuals and organizations to achieve new levels of success. In the end, the key to an organization's long-term success is its practice of accountability and the degree to which its leaders hold themselves and their teams accountable for the decisions they make. High-performing fighter teams have been practicing this version of accountable leadership since World War I. *Debrief to Win* is the resource every organization needs in order to start improving NOW. It's also the resource every organization needs to build a context where teams can truly thrive. *Debrief to Win* is a book that applies to all aspects of human performance, from the boardroom to the dining room, from high-performing professional teams to family teams of only two people. The Debrief is a life skill with far-reaching ramifications. This book offers deep insight into how individuals and organizations can harness

this powerful tool for personal and professional gain.

The Big Book of Conflict Resolution Games: Quick, Effective Activities to Improve Communication, Trust and Collaboration Mary Scannell,2010-05-28 Make workplace conflict resolution a game that EVERYBODY wins! Recent studies show that typical managers devote more than a quarter of their time to resolving coworker disputes. The Big Book of Conflict-Resolution Games offers a wealth of activities and exercises for groups of any size that let you manage your business (instead of managing personalities). Part of the acclaimed, bestselling Big Books series, this guide offers step-by-step directions and customizable tools that empower you to heal rifts arising from ineffective communication, cultural/personality clashes, and other specific problem areas—before they affect your organization's bottom line. Let The Big Book of Conflict-Resolution Games help you to: Build trust Foster morale Improve processes Overcome diversity issues And more Dozens of physical and verbal activities help create a safe environment for teams to explore several common forms of conflict—and their resolution. Inexpensive, easy-to-implement, and proved effective at Fortune 500 corporations and mom-and-pop businesses alike, the exercises in The Big Book of Conflict-Resolution Games delivers everything you need to make your workplace more efficient, effective, and engaged.

Disrupting the Teacher Opportunity Gap Jon Saphier,2023-07-25 The teachers aren't the problem—it's the system that needs fixing. The missing element in 70 years of school reform is a surround-sound focus on High-Expertise Teaching. We could have it in any district, regardless of zip code, if we reengineered the twelve processes that impact teachers' knowledge and skill. A handbook for action and a persuasive case for making every school a reliable engine of constant learning, this book outlines the actions necessary to ensure High-Expertise Teaching reaches more children, more of the time. Informed by a substantial research base and decades of implementation, scholar-practitioner Jon Saphier presents the foundational elements of High-Expertise Teaching in this capstone work, along with A comprehensive plan for effective implementation to scale An assets-based approach to high expectations, culturally responsive teaching, and rigor Templates for re-engineering school- and district-based processes Guidance for leaders on honing their own skills to implement change Excellent teaching is complex and demanding, with challenges beyond what any teacher-preparation program can cover. That's why we must create a workplace environment that enables and prioritizes continuous professional learning about High-Expertise Teaching.

Collaborative Lesson Study Vicki S. Collet,2019 Discover how Lesson Study benefits both students and teachers. Unlike scripted curricula that strip teachers of professional decision-making, Lesson Study values teachers by expecting them to be agents of improvement in their own classrooms. This resource empowers readers to oppose reform efforts that minimize teacher agency by offering an evidence-based approach to teacher-led instructional improvement. The text provides structures for attending to students' interests, knowledge, and values when planning, teaching, reflecting, and revising instruction. It also shows educators how to use Lesson Study to design culturally responsive, differentiated instruction for the

K-12 classroom. Use this step-by-step guide to develop professional learning communities; increase teacher motivation, efficacy, and knowledge; and support improvement adapted to local contexts. Book Features: Guides readers through three cycles of Lesson Study, taking teacher learning deeper with each cycle. Focuses on developing student understanding that supports meaningful instruction across academic areas. Emphasizes the utility of Lesson Study for informing culturally responsive instruction. Includes examples from a variety of grade-levels and content areas, featuring both pre- and inservice teachers. Includes additional resources and prompts in each chapter to guide application.

Joan Garry's Guide to Nonprofit Leadership Joan Garry, 2017-03-06 Nonprofit leadership is messy. Nonprofits leaders are optimistic by nature. They believe with time, energy, smarts, strategy and sheer will, they can change the world. But as staff or board leader, you know nonprofits present unique challenges. Too many cooks, not enough money, an abundance of passion. It's enough to make you feel overwhelmed and alone. The people you help need you to be successful. But there are so many obstacles: a micromanaging board that doesn't understand its true role; insufficient fundraising and donors who make unreasonable demands; unclear and inconsistent messaging and marketing; a leader who's a star in her sector but a difficult boss... And yet, many nonprofits do thrive. Joan Garry's Guide to Nonprofit Leadership will show you how to do just that. Funny, honest, intensely actionable, and based on her decades of experience, this is the book Joan Garry wishes she had when she led GLAAD out of a financial crisis in 1997. Joan will teach you how to: Build a powerhouse board Create an impressive and sustainable fundraising program Become seen as a 'workplace of choice' Be a compelling public face of your nonprofit This book will renew your passion for your mission and organization, and help you make a bigger difference in the world.

10 Steps to Successful Mentoring Wendy Axelrod, 2019-06-25 Reach New Heights as a Mentor Broaden people's perspectives. Sustain momentum for development. Drive significant career growth. It doesn't take a workplace superhero to accomplish all of this. You can do it—when you become a masterful mentor. While mentoring resources typically center on the mentee or the program, 10 Steps to Successful Mentoring is devoted explicitly to helping you excel in the role of mentor. In this book, Wendy Axelrod helps you stretch your mentoring abilities to yield substantial rewards for you and your mentee. Drawing on more than 20 years of work with mentors, she delves into proven approaches to use in your ongoing meetings, such as elevating the power of questions, leveraging experience for learning, and expanding growth using everyday psychology. Come away inspired to take on a fresh challenge. Whether mentoring is a calling or a choice, you're new to it or a seasoned veteran, or you're in a formal program or on your own, 10 Steps to Successful Mentoring is the resource you'll return to again and again. It's filled with real-life examples and 40 tools to help you master the nuances that drive deliberate development. Woven throughout are Wendy's seven guiding principles that distinguish the most successful mentors (hint: "Start where your mentee is, not where you think they should be"). Become the best possible mentor, and deliver memorable

experiences to your mentees and create a lasting legacy for yourself.

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